

**PROFESSIONAL ENGINEERS SECTION MEETING  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS**

**Contact: Jerry Lowrie (608-261-4486)  
Room 179A, 1400 E. Washington Avenue, Madison, WI  
Friday, November 21, 2003  
9:00 AM**

1. **CALL TO ORDER**
  - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (9/12/03)
4. Administrative Report
  - a. Jerry Lowrie, Bureau Director
    - i. Board Roster
    - ii. 2004 Meeting Dates
    - iii. To-Do-List
    - iv. Summary of Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
5. Future Board Meeting at Campus Location- Jerry Lowrie
6. Legislative
  - a. Discuss Statutory Changes to Permit the Board to Levy Financial Fees in Disciplinary Actions.
7. Administrative Rules
  - a. Update Administrative Rule Revision for Comity Applicants A-E 4.09 – Wayne Austin
  - b. Update on CR03-088 (AE 4.08)-Cheating on Examinations-DRL Scope Statement
8. Registration Issues
10. Credentialing
  - a. ABET Approved School – List – Status - Renee Vance
  - b. AACRO Foreign Credential Evaluation - Update – Jan Bobholz
11. Practice Issues-Unauthorized Practice of Law letter
12. NCEES
  - a. NCEES Annual Meeting August 13-16, 2003, Baltimore, MD News Release
  - b. Nominations for NCEES Central Zone Awards -2004 Central Zone Meeting in St. Louis, MO May 20-22-2004.
  - c. Nominations for NCEES National Awards

- b. Exam Security Breach Procedures
- 13. Education/Examination Issues
  - a. Calculator use at examinations - Update
  - b. Out-of-State Proctoring Policies
- 14. Miscellaneous Correspondence/Information
- 15. New Business
- 16. Board Member Activity
  - a. Licensure, A Current Perspective – Martin Hanson
- 17. Other
  - a. Legal Department – Notice E-Mail Meetings – Conducting Business Through E-Mail.
- 18. Presentation of Proposed Stipulations by Division of Enforcement
- 19. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.**
  - a. Monitoring Report
  - b. Case Closings and Case Status Report
  - c. Deliberation on Proposed Stipulations
    - i. Aliasgher Houshmand 99 ENG 009
  - d. Deliberation on Proposed Disciplinary Actions That May be Signed After the Printing of Agenda
  - e. Administrative Warnings
    - i. 03 ENG 002
  - f. Reinstatement Requests
    - i. Walter Djordjevic
    - ii. Gary W. Feyereisen
    - iii. Daryl R. Konzal
    - iv. Jerome H. Krohn
    - v. Kenneth R. Oscarson
    - vi. Ronald A. Roberts
    - vii. Michael R. Shoberg
    - viii. Jeffrey L. Swanson
    - ix. Edward E. Uehlein
  - g. Class 1 Hearings
    - i. Paul C. Holcomb
    - ii. Nauman A. Khan
  - h. Application Review
    - i. Examination Issues
    - j. Such other Items as Authorized by Law
- 20. **RECONVENE TO OPEN SESSION**
- 21. Vote on Items Considered or Deliberated upon in Closed Session, if Voting is Appropriate

22. Such other Items as Authorized by Law

23. **ADJOURNMENT**

**Next Meeting: February 26, 2003**

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**PROFESSIONAL ENGINEERS SECTION SCREENING PANEL  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS, PROFESSIONAL ENGINEERS, DESIGNERS  
AND LAND SURVEYORS**

**Contact: David O'Connell (608-261-4490)  
Room 179A, 1400 E. Washington Avenue, Madison, WI  
Friday, November 21, 2003  
8:30 A.M.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment